

Background:

Each Permit Authority must apply a set of Key Performance Indicators (KPI's) developed by DfT and set out within the Code of Practice. GMRAPs will report on those KPI's on annual basis and the performance of the 10 GM Permit Authorities who operate GMRAPs.

Therefore in order to bring about consistency across the 10 Permit Authorities we have developed a set of standard refusal reasons and text that all 10 Permit Authorities must adhere to when determining Permit Applications.

Refusal Code	Description	Standard Text	Refused By
GMREFU01	Condition Not Provided/ Not Necessary	GMREFU01. This Permit application is refused. You have omitted essential conditions for these works. If you still plan to proceed with the activity you must submit a permit application modification ensuring you include the appropriate conditions within the conditions text box. [NAME] [Tel]	CSC/ LA
GMREFU02	Incorrect Works Category	GMREFU02 This Permit Application is refused. You have not used the correct works type for your proposed activity. If you still wish to proceed with the activity please resubmit a modified application ensuring you assign the correct works type.	CSC
GMREFU03	Location Information	<p>GMREFU03a This Permit Application is refused. Insufficient location details have been provided. (<u>Insert as appropriate</u>). If you still wish to proceed with the activity please resubmit a modified application with the correct location information.</p> <p>GMREFU03b This Permit Application is refused. You have not provided the correct USRN. (<u>Insert as appropriate</u>). If you still wish to proceed with the activity please resubmit a modified application with the correct location information.</p>	CSC

		GMREFU03c This Permit Application is refused. Your location description and map coordinates conflict preventing effective coordination of these works. (<u>Insert as appropriate</u>). If you still wish to proceed with the activity please resubmit a modified application with the correct location information.	
GMREFU04	Conflict	GMREFU04 This Permit application is refused. Your works will conflict with other activities for your proposed dates at this location and collaboration is not possible. If you still wish to proceed with the activity please resubmit a modified application with alternative dates (<u>advice of most suitable date</u>) [Name and Tel]	LA
GMREFU05	Timing Refusal	GMREFU05 This Permit application is refused. You have not specified the times/days that your work site(s) will be occupying the location specified on the application. If you still wish to proceed with the activity please resubmit a modified application with the necessary timing information and condition GM02A . [Name and Tel]	LA
GMREFU06	Section 58	GMREFU06 This Permit application is refused. The Street is protected by a S58 restriction and you have not provided evidence that you have the relevant agreement to work within this restriction. Please Contact [Name and Tel]	LA
GMREFU07	No TM Approval	GMREFU07 This Permit application is refused. You have not gained the relevant TM Approval. . If you still wish to proceed with the activity please resubmit a modified application once you have obtained TM Approval. [Name and Tel]	LA
GMREFU08	Early Starts	GMREFU08 This Permit application is refused. An Early Start Agreement has (not been obtained/not been justified) for this activity. If you still wish to proceed with	LA

		the activity please resubmit a modified application with the required advance notice period for this type of works. [Name and Tel]	
GMREFU09	Quality	GMREFU09 This Permit application is refused. The information provided in this application is not adequate (insert reason why) to allow us to effectively coordinate these works. If you still wish to proceed with the activity please resubmit a modified application. [Name and Tel]	LA
GMREFU10	Consultation/Publicity	GMREFU10 This Permit application is refused. You have failed to carry out the necessary Consultation/Publicity required. If you still wish to proceed with the activity please resubmit a modified application with condition GM11A once the necessary Consultation/Publicity has been carried out. [Name and Tel]	LA
GMREFU11	Duration	GMREFU11 This Permit application is refused. The duration is not considered to be justified. Please specify duration not longer than (xx working days). [Name and Tel]	LA
GMREFU12	Date Constraint	GMREFU12 This Permit application is refused. Please resubmit a modified application with condition GM01A or GM01B (insert short hand condition text) [Name and Tel]	LA
GMREFU13	Out of Hours	GMREFU13 This Permit application is refused. Please resubmit a modified application with condition GM03 (insert short hand condition text) [Name and Tel]	LA
GMREFU14	Material/Plant Storage	GMREFU14 This Permit application is refused. Please resubmit a modified application with condition GM04A/GM04B or GM04C (insert short hand condition text) [Name and Tel]	LA

GMREFU15	Other	GMREFU15 This Permit application is refused. You have (Insert Reason). If you still wish to proceed with the activity please resubmit a modified application (insert modification required). Standard Conditions available at www.gmraps.org.uk [Name and Tel]	LA
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